



## Required Qualifications

- ⇒ High School Diploma or general education degree (GED) or equivalent combination of education and experience.
- ⇒ Strong interpersonal communication skills.
- ⇒ Handling cash with the ability to balance regularly.
- ⇒ Ability to “WOW” customers.
- ⇒ Knowledge of MS Office.
- ⇒ Basic computer navigation.

## Position Identification

**Q: What type of position is CSR I?**

A: Full-time or part-time, non-exempt.

**Q: Who does this position report to?**

A: Retail Manager.

**Q: Does this position have any supervisory responsibility?**

A: No.

## Contact Us

**FNB Germantown**  
17 N. Main Street  
Germantown, OH 45327

(937) 855-4151

Visit us on the web at  
[www.fnbgermantown.com](http://www.fnbgermantown.com)

CONNECT WITH US



*“Come with Energy and Enthusiasm to Create Change.”*

- Heidi Grant, President & CEO

**FNB Germantown — Your Community. Your Bank.**

### DISCLAIMER:

This position description is intended to describe the general nature and level of work being performed by employees in this role. It is not intended to be an exhaustive list of all duties, responsibilities, and qualifications. Management reserves the right to revise this position and to assign or reassign duties to/from this role at any time. This is not to be construed as an employee contract.

Review of this position has excluded the marginal functions of the position that are incidental to the performance of fundamental job duties. All duties and responsibilities are essential job functions and requirements and are subject to possible modification to reasonably accommodate individuals with disabilities. To perform this job successfully, the incumbent(s) will possess the skills, aptitudes, and abilities to perform each duty proficiently. Some requirements may exclude individuals who pose a direct threat or significant risk to the health or safety of themselves or others. The requirements listed in this document are the minimum levels of knowledge, skills, or abilities.

This document does not create an employment contract, implied or otherwise, other than an "at will" relationship.

Acknowledgement	
Employee:	Manager:
Signature:	Signature:
Date:	Date: